

RISK ASSESSMENT FORM Cookery at the scout hut

Workplace	Ticehurst scout hut	Doc Ref:	2007-102
Risk Assessor	Tony Thompson		
Room/Area	Hall or kitchen		
Task/Activity	Cooking		
Date	14/09/07	Review Date	

Description of Hazard
 Slips/trips, blocked fire exits, inappropriate use of equipment, faulty equipment, poor housekeeping, poor hygiene, use of knives and kitchen equipment, burns.

Consequence of Hazard
 Disability or Death

Persons at Risk
 Young people, leaders parent helpers

- Current Control Measures**
- Pupils wear clean aprons which are kept specifically for working with food;
 - Hygiene procedures in place;
 - Tables are cleaned with approved disinfecting substance;
 - Food preparation equipment is cleaned and dried before use;
 - Ovens for heating food is not used for any other purpose e.g. heating plastics;
 - Follow manufacturers instructions for using and siting microwave ovens, ovens, etc;
 - Food is brought in on a daily basis;
 - Persons with any allergies are identified;
 - Equipment counted "out" and "in";
 - Young people taught safe use of any equipment;
 - Relevant safety briefing given at the beginning of each activity;
 - Equipment appropriate for the maturity, experience and special needs of any group;
 - Good group management;
 - Equipment stored separately in secured store;
 - Appropriate equipment purchased (bought from reputable supplier);
 - Donated equipment is thoroughly cleaned;
 - Young people given clear instruction on how to handle and carry items equipment around the hall/kitchen;
 - Spillages cleaned up promptly;
 - Hygiene procedures are followed;
 - Testing of all equipment is carried out before activity
 - First aider available.

Please mark appropriate number (1 = very low, 5 = very high) and Risk Priority Rating

Likelihood : 1 2 3 4 5	Severity : 1 2 3 4 5
---	---

Risk (Likelihood x Severity)	
-------------------------------------	--

Risk Priority Rating	High (16 – 25)	Medium (9 – 15)	Low (1 – 8)
-----------------------------	----------------	-----------------	-------------

- Recommended Control Measures**
- Guidance followed in "Make it Safe" published by NAAIDT and "Be Safe" published by ASE;
 - Walkways kept clear at all times;
 - Everyone encouraged to keep work surfaces clear both during and after working. And avoid using equipment dropped onto floors

Revised Risk Priority Rating (L) x (S) =	High (16 – 25)	Medium (9 – 15)	Low (1 – 8)
---	----------------	-----------------	-------------

Management action taken and implementation date(s)

Signature of Manager	
Name of Manager	
Date	